

Guidance on managing a COPD exacerbation in the care home setting

What is COPD?

COPD (chronic obstructive pulmonary disease) is the name for a group of lung conditions that cause breathing difficulties. It includes emphysema (damage to the air sacs of the lungs) and chronic bronchitis (long term inflammation of the airways). Breathlessness, coughing and excess phlegm are common symptoms.

COPD is often caused by smoking. It is a chronic condition which means that it is a long term and won't go away. The breathing problems people with COPD experience tend to get worse over time and there is no cure for COPD. There are medicines, usually given through inhalers, which can help control the symptoms.

Without realising it many people may cut back on what they do due to breathlessness. Simple activities feel much harder as breathlessness increases.

People with COPD may have worsening symptoms from time to time – these are called acute exacerbations.

Managing Acute Exacerbations of COPD – Best Practice

It is important to recognise the <u>signs of an acute exacerbation</u> (or flare up) of COPD and to manage the treatment of this appropriately. Managing acute exacerbations within the care home may help prevent a hospital admission.

We recommend the use of a treatment plan (see appendix 1) for patients with COPD within a care home setting. The treatment plan will help staff recognise worsening symptoms and to know what to do when this happens. A treatment plan gives advice on the use of rescue medication for a COPD exacerbation. Rescue medication may include oral corticosteroids and/or antibiotics in addition to taking increased doses of short-acting bronchodilators to manage breathlessness.

This guidance is to support care home managers to write their own processes for managing a COPD exacerbation in the care home setting. It may be appropriate to designate a "respiratory champion" for the care home. This member of staff will have some knowledge of COPD and how the rescue medication process will be managed in the care home.

Emergency – Severe Symptoms

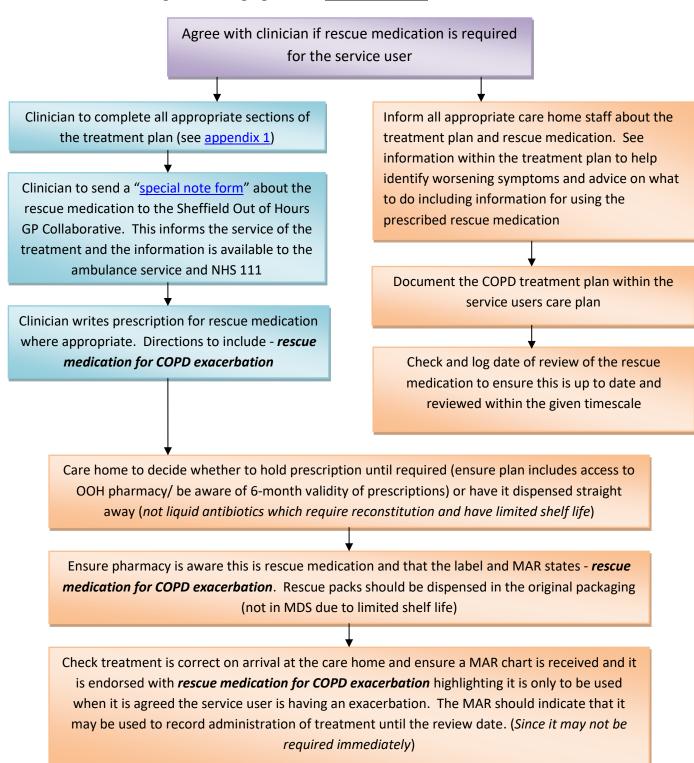
- Very short of breath at rest
- Chest pains
- High fever
- Reduced level of consciousness or confusion

DIAL 999 - FOR AN AMBULANCE

Offer extra reliever inhaler/nebuliser whilst waiting for ambulance to arrive



Initiating and Managing a COPD Treatment Plan for Acute Exacerbations



Store the MAR chart and rescue medication in a designated storage area until required. This must be clearly separated from regular medicines. All appropriate staff should be made aware of where this is. Ensure routine checks on expiry dates and that patient is reviewed by a clinician before the review date.



Administering Medication for an Acute Exacerbation of COPD

Care home staff member identifies worsening COPD symptoms (see treatment plan for guidance) Identify if it is appropriate to call 999 (See box on page 1) Decide if rescue medication can be commenced (treatment plan must detail if clinician authorises care home staff to decide **or** whether the clinician requires the care home staff to contact them to confirm commencing treatment) Increase inhaled reliever medication (use a spacer device to assist service user to inhaler treatment effectively) Access medication and MAR from secure designated area and check it is still in date Check MAR and administer medication as prescribed. Record administration on the MAR chart ensuring the start date is included Inform prescriber that treatment has been commenced (if not previously discussed) Record effect of treatment daily and contact clinician to request review at end of course or earlier if symptoms do not improve. (Ensure clear robust documentation in the care plan highlighting relevant communication with clinician)

NB Check routinely to ensure <u>inhaler technique</u> is satisfactory, inhaler devices and spacers are clean and that there are still doses in the inhaler. See <u>Spacer Guidance for Care Homes</u> for further information about the use of spacers

Further Resources

NICE Guideline 115 - Chronic Obstructive Pulmonary Disease in Over 16's: Diagnosis and Management. Published 5th Dec 2018

Active cycle of breathing video

The COPD Specialist Nurse Team can be contacted on 0114 3078425 for advice

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Appendix 1

Treatment Plan - Managing an Acute Exacerbation of COPD in the Care Home Setting

Worsening symptoms

- More breathless and wheezy than normal
- Need to use reliever inhaler, nebuliser more than normal
- Fever (a temperature of 38°C (100.4°F) or above is usually considered to be significant.)
- Change in amount and/or colour of sputum (green or blood stained) Note sputum sample for culture not routine practice
- Cough new or increased
- Loss of appetite
- Increasing tiredness and/or poor sleep
- Reduced energy for daily activities
- New or worsening confusion

If symptoms become too severe - dial 999

What to do If symptoms become too severe - dial 999

- Increase inhaled reliever medications (e.g. salbutamol)
- Start rescue medication if clinician has authorised this or
- Confirm with GP whether to start rescue medicines as per treatment plan

Useful Advice

- Enable more time for rest
- Encourage relaxation techniques
- Encourage clearance of sputum with the <u>huff</u> <u>coughing technique</u> or sputum clearance device if service user has one
- Offer small amounts of food to be eaten regularly rather than a large meal
- Offer plenty of fluids and keep a fluid chart
- Encourage sitting up

| Patient Name | NHS Number | | | |
|--|--|--|--|--|
| Clinician Name | Signature | | | |
| Contact Number | Date | | | |
| Prescribed COPD Rescue Medication – to be o | completed by clinician | | | |
| Clinician please indicate: Clinician authorises care home staff to decide we rescue medication is to commence | Clinician requires care home staff to contact a when clinician to confirm commencing treatment | | | |
| Steroid_ | Dose to be taken (for 5 days) | | | |
| Antibiotic | Dose to be taken(for 5 days) | | | |
| Reliever inhaler | Use with spacer device to improve technique | | | |
| Dose of reliever inhaler to be used during a CC | OPD exacerbationpuffstimes a day | | | |
| Date of review of this treatment by prescriber | | | | |
| NB. A prescription is valid for 6 months from the date of issue – care home to decide if they retain the prescription or have it dispensed immediately and store rescue medicines until required | | | | |
| Please ensure entry on MAR chart reflects activity | | | | |



(Send to sht-tr.GPCollab111@nhs.net)

*typed version only accepted with printed name of referrer.

Referrer Details

| Name | | | |
|--|----------------------------------|-------------------|------------------|
| Date | | | |
| Practice/Organisati | ion | | |
| Contact No. | | | |
| | - | | |
| Patient Details | | | |
| Forename | | Surname | |
| D.O.B. | | Sex | |
| NHS Number | | Tel. No | |
| Address | | | |
| | | | |
| Is this a care home? | ? YES / NO | | |
| Carer name | | Carer tel.no | |
| | | | |
| NHS 111 Call | Handler Information | n | |
| | | | |
| What is the nature | e of the problem? e.g. Palliativ | e/Mental Health/V | ulnerable Person |
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| | | | |
| IN HOURS – Is there a preferred care pathway for this patient or should they be triaged through NHS111? e.g. Please refer to Palliative Care nursing on 01234 56XXXX | | | |
| | | | |
| | | | |

OUT OF HOURS – Is there a preferred care pathway for this patient or should they be triaged through NHS111? e.g. Please refer to Palliative Care on 01234 56XXXX



| Is the patient a frequent caller? e.g. 3calls in last month, 10 calls in last quarter. | | | | | | |
|--|--------------------|-----------------|----------------|------------------|----------|--|
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| Any other rele | ant information to | help the 111 ca | all handler? e | .g. Branch surge | ry, DNs. | |
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Clinical Information



| Diagnosis: | | | | |
|--|-------------------|---|----------|--|
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| Current Medication/Treatment: | | | | |
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| Complicating conditions/Important pre-exist | ting conditions: | | | |
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| *End of Life Plan/PPC in notes | YES / NO | *DNACPR in notes? | YES / NO | |
| Patient aware of diagnosis and plan? | YES / NO | Need syringe driver? | YES / NO | |
| Pre-emptive prescribing in place? | YES / NO | | | |
| Consultant/Specialist involved: | | Hospital: | | |
| Are there any plans for management of exacerbations of long term condition to be aware of? | | | | |
| Or any other symptom management plans and, | or any 'abnormal' | results that are 'normal' for this patien | t? | |
| Or any specific medication/treatment issues to be aware of? | | | | |
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| Any other information? | |
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| Note review date | T |
| Note review date | |

*Notes for carers: PPC = Preferred Priorities Care or equivalent, DNACPR = Do Not Attempt Cardiopulmonary Resuscitation