

Process for Identifying Patients to Receive Information Relating to the Pharmacy Contraception Service (EMIS)

EMIS Patient Search and Patient List

A search has been created to support practices to achieve the NHS South Yorkshire ICB Prescribing Incentive Scheme target for patient awareness of the Pharmacy Contraception Service.

It can be found in the EMIS Enterprise system, accessible from the bottom left of the Population Reporting Screen:

The search can be found in:

[Barnsley / Doncaster / Rotherham / Sheffield] Place Report Library

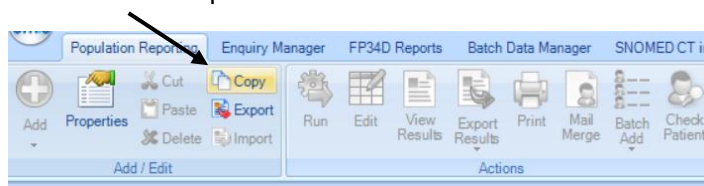
-> Medicines Optimisation

-> PQIS26_27

-> Pharmacy Contraception Service Incentive Scheme

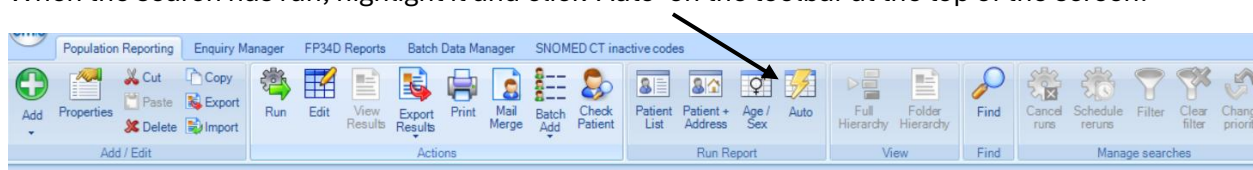


Copy and Paste the folder containing the searches into your practice clinical system using the toolbar at the top of the screen.



Run Search 3) Rev. for Signposting to Community Pharmacy Contraception Service (work to do)

When the search has run, highlight it and click 'Auto' on the toolbar at the top of the screen.



This will create a report that is in a format you can save to be added to AccuRx later. It will appear on your reporting screen underneath your search:

Community Pharmacy Contraception – Eligible % as Patient Population	218	4%	27-Jul-2026	Patient	N/A
1) Eligible Patients (Denominator)	218	100%	27-Jul-2026	Patient	N/A
2) Signposted to Community Pharmacy Contraception Service (N...	32	15%	16-Jul-2026	Patient	SNOMED CT
3) Rev. for Signposting to Community Pharmacy Contraception S...	185	85%	27-Jul-2026	Patient	SNOMED CT
3) Rev. for Signposting to Community Pharmacy Contraceptio...	185		27-Jul-2026	Patient	SNOMED CT

Before saving, click on the report, and click 'Edit' on the toolbar at the top of the screen. **AccuRx needs the NHS Number, Date of Birth and Mobile Phone Number to send batch text messages.**

If needed, add the columns for NHS Number, DoB and Mobile Phone Number to the 'Patient Details' section of the report by clicking on the 'Patient Details' heading and selecting any that are missing from the tree on the left of the screen.

Oral Contraception Issued in the last 9 months Auto Report

Patient Details

Columns

NHS Number ☒ EMIS Number ☒ Full Name ☒ Date of Birth ☒ Mobile Telephone ☒

Criteria

Criteria is not supported for this table

Sorting

Drag columns here to sort

Medication Issues

Columns

Name, Dosage and Quantity ☒ Dose ☒ Date of Issue ☒

Criteria

Include **Medication Issues** where:
the **Date of Issue** is after 9 months before the search date
and the **Drug** is Combined Oral Contraceptives, etc...

Ordering by **Date of Issue** select the latest

Sorting

Drag columns here to sort

Click Save and Run on the toolbar at the top of the screen to run / re-run your report.

When your report has run, export the results to a CSV file from the toolbar.

Export Results

CSV

Excel

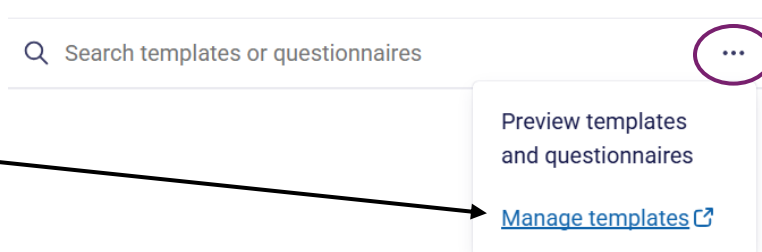
Last refreshed at 14:12:58 SCR - 2 Test Requests - 2 Registration - 1 Tasks - 16

Batch Text Messages on AccuRx

Validate the patient list by eye and remove any patients who will not need the text message(s) sending. This might need a clinician review in some cases. Some who can be removed include, but is not limited to:

- No mobile number
- Not on the medication for contraception
- Those where the last issue (in combination with the quantity supplied) was long enough in the past to look like:
 - they are no longer taking the medication
 - they had their last supply from the pharmacy

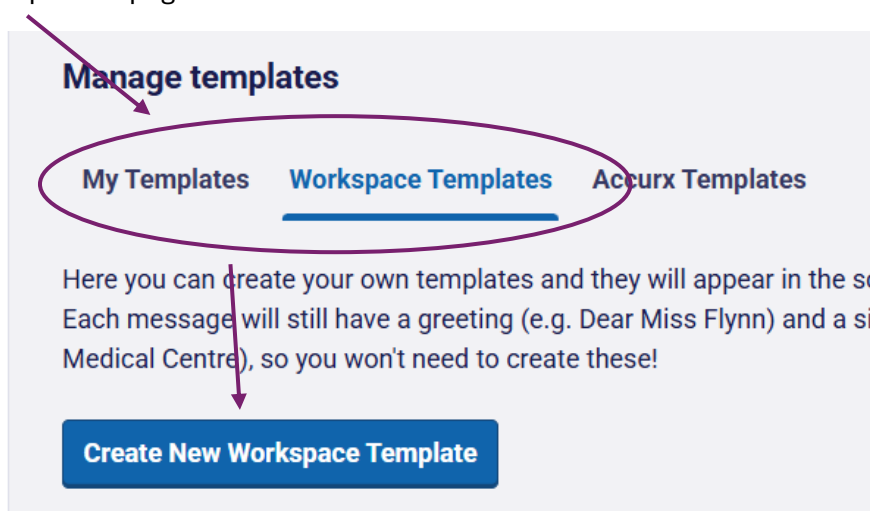
Access AccuRx online by opening a message to a patient, clicking the three dots near the search bar, and then 'manage templates'.



Create the text message to be available to yourself or your whole organisation using the corresponding option(s) at the top of the page.

Settings

- Templates
- Questionnaires
- Record requests
- ✓ SMS status
- Batch messages
- Appointments >



Follow the steps to create your text message. It is recommended to include the link for patients to identify a pharmacy that offers the service:

<https://www.nhs.uk/nhs-services/pharmacies/find-a-pharmacy-offering-contraceptive-pill-without-prescription/>

Make sure to include the code for 'Signposting to Community Pharmacy Contraception Service', as shown below. This will be added to the record of each patient who receives this text message. This will help the practice to achieve the target for the NHS South Yorkshire ICB Prescribing Incentive Scheme.

SNOMED code (optional)

Codes will only be saved to record if your workspace is connected to a clinical system

 Signposting to Community Pharmacy Contraception Service (procedure)
Concept ID: 2140271000000102

× Remove

Template settings

Template available

☒ Individual ☒ Batch

Default reply setting

The patients will be able to respond once, with a photo or a message. Not applicable if sending in batch.

☐ Allow patients to respond

Make your template available to be sent to both individual patients, and as batch messages.

Settings

 Templates

 Questionnaires

 Record requests

 SMS status

 **Batch messages**

 Appointments >

 Patient triage >

 Reporting >

When the text message is created, **open 'Batch Messages'** from the options on the left of the screen.

Click 'Send a Batch Message' in the top corner of the screen

The next page is where you **add your patient list to AccuRx**.

Click on 'Upload a file' and follow the steps.

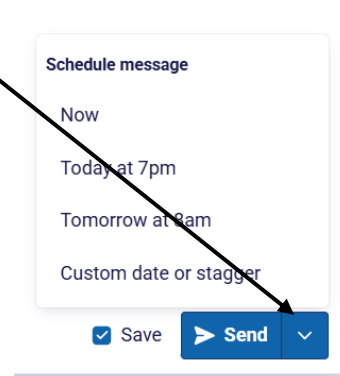
Next, **find your text message** you created by clicking on the message search bar at the top of the screen:

 Search templates or questionnaires

...

Dear [Patient name appears here]

In the bottom corner of your message, use the down arrow next to the send button to choose when you would like the message to be sent.



Follow the steps to **schedule your text message**, and click confirm.

Finally, click send on your message screen – the symbol will change to a clock if you have elected to not send the messages straight away.

Send options

Schedule to send

- ☐ Start now
- ☐ After a time frame
- ☒ On a specific date

Date

03/08/2026



Time

9am



Staggered send

Send the message out in groups, over a period of time

Send in staggered groups ☐

Schedule send: **Mon 3 Aug at 9am**

Cancel

Confirm