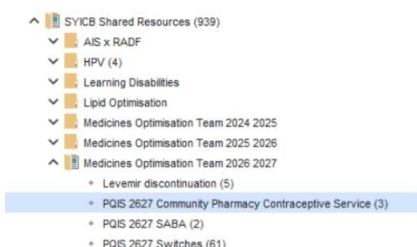


Process for Identifying Patients to Receive Information Relating to the Pharmacy Contraception Service (SystemOne)

SystemOne Patient Search and Patient List

A search has been created to support practices to achieve the NHS South Yorkshire ICB Prescribing Incentive Scheme target for patient awareness of the Pharmacy Contraception Service.



It can be found in SystemOne, accessible from the tree on the left of the Clinical Reporting Screen:

SYICB Shared Resources

-> Medicines Optimisation Team 2026 2027

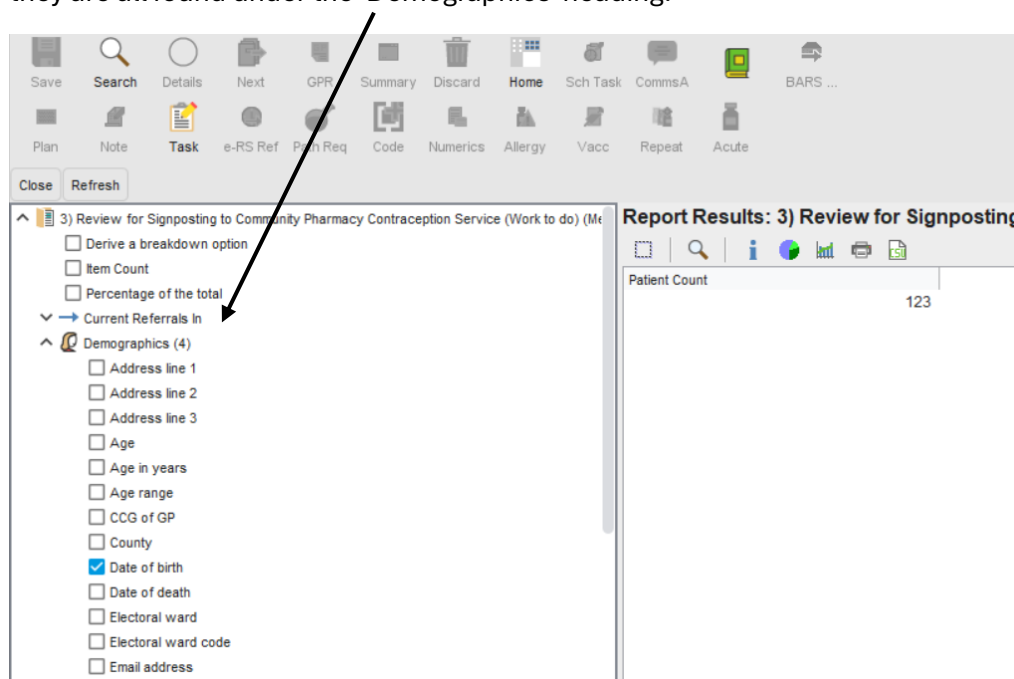
-> PQIS2627 Community Pharmacy Contraception Service

Run Search 3) Review for Signposting to Community Pharmacy Contraception Service (work to do)

When the search has run, highlight it and click 'Breakdown Results'.

PQIS 2627 Community Pharmacy Contraceptive Service		
Name	Count	%
1) Eligible Population for Community Pharmacy Contraception Service Referral (Denominator)	170	100.0 %
2) Signposted to Community Pharmacy Contraception Service (Numerator)		
3) Review for Signposting to Community Pharmacy Contraception Service (Work to do)	123	72.4 %

AccuRx needs the NHS Number, Date of Birth and Mobile Phone Number to send batch text messages. Add these to your search results by selecting them in the tree on the left of the screen – they are all found under the 'Demographics' heading.



The screenshot shows the NHS system interface. The top toolbar contains various icons including 'Save', 'Search', 'Details', 'Next', 'GPR', 'Summary', 'Discard', 'Home', 'Sch Task', 'CommsA', and 'BARS ...'. The left sidebar has a 'Task' menu item highlighted. The main content area shows 'Report Results: 3) Review for Signposting' with a search bar and a list of patient results. A magnifying glass icon in the top toolbar is highlighted with an arrow, and a 'Refresh' button in the left sidebar is also highlighted with an arrow.

Click 'Refresh', then click the magnifying glass symbol to show your patient list.

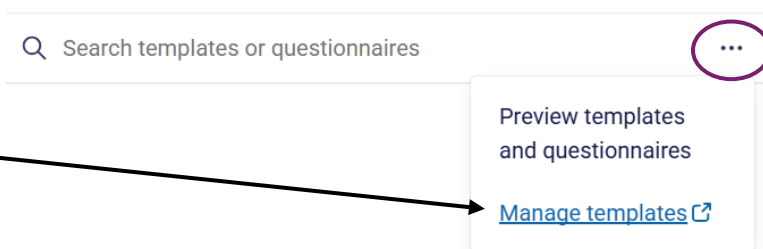
Click the button towards the top of the screen to save your list as a CSV file.

The screenshot shows the NHS system interface. The top toolbar contains various icons including 'Save', 'Search', 'Details', 'Next', 'GPR', 'Summary', 'Discard', 'Home', 'Sch Task', 'CommsA', and 'BARS ...'. The left sidebar has a 'Task' menu item highlighted. The main content area shows 'Showing 183 result(s) (123 patient(s)): 3) Review for Signposting to Community'. Below this, there is a 'Default report output' section with a table of patient data. A 'Save All Pages to CSV' button in the top toolbar is highlighted with an arrow.

Date of birth	NHS number	Telecom number	Telecom type	NHS number	Title	First name

Batch Text Messages on AccuRx

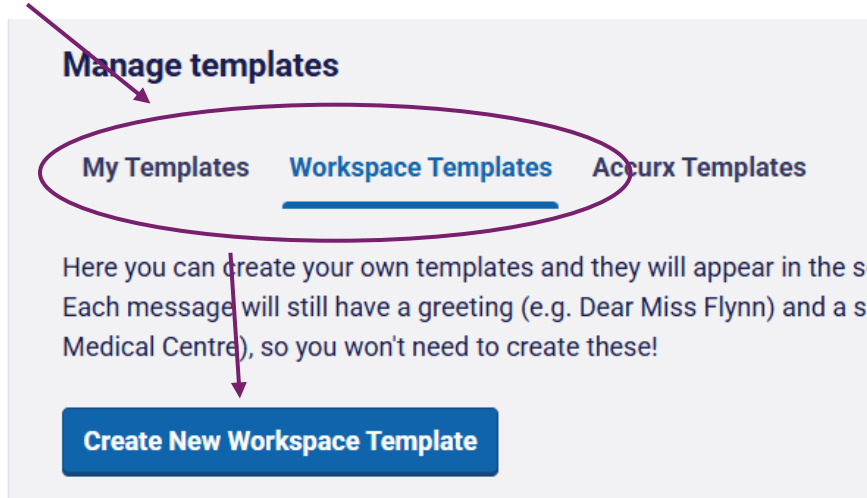
Access AccuRx online by opening a message to a patient, clicking the three dots near the search bar, and then 'manage templates'.



Create the text message to be available to yourself or your whole organisation using the corresponding option(s) at the top of the page.

Settings

- Templates
- Questionnaires
- Record requests
- SMS status
- Batch messages
- Appointments >



Follow the steps to create your text message. It is recommended to include the link for patients to identify a pharmacy that offers the service:

<https://www.nhs.uk/nhs-services/pharmacies/find-a-pharmacy-offering-contraceptive-pill-without-prescription/>

Make sure to include the code for 'Signposting to Community Pharmacy Contraception Service', as shown below. This will be added to the record of each patient who receives this text message. This will help the practice to achieve the target for the NHS South Yorkshire ICB Prescribing Incentive Scheme.

SNOMED code (optional)

Codes will only be saved to record if your workspace is connected to a clinical system



Signposting to Community Pharmacy Contraception Service (procedure)
Concept ID: 2140271000000102

× Remove

Template settings

Template available



Individual



Batch

Default reply setting

The patients will be able to respond once, with a photo or a message. Not applicable if sending in batch.



Allow patients to respond

Make your template available to be sent to both individual patients, and as batch messages.

Settings

Templates

Questionnaires

Record requests

SMS status

Batch messages

Appointments >

Patient triage >

Reporting >

When the text message is created, **open 'Batch Messages'** from the options on the left of the screen.

Click 'Send a Batch Message' in the top corner of the screen

The next page is where you **add your patient list to AccuRx**.

Click on 'Upload a file' and follow the steps.

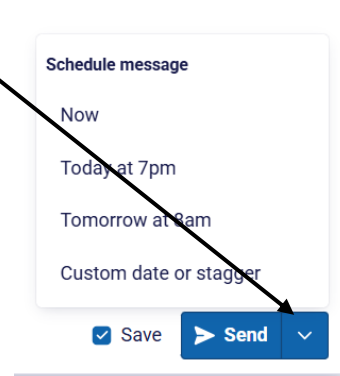
Next, **find your text message** you created by clicking on the message search bar at the top of the screen:

Q Search templates or questionnaires



Dear [Patient name appears here]

In the bottom corner of your message, use the down arrow next to the send button to choose when you would like the message to be sent.



Schedule message

Now

Today at 7pm

Tomorrow at 8am

Custom date or stagger

☒ Save ➤ Send ▼

Follow the steps to **schedule your text message**, and click confirm.

Finally, click send on your message screen – the symbol will change to a clock if you have elected to not send the messages straight away.

Send options

Schedule to send

☐ Start now

☐ After a time frame

☒ On a specific date

Date

03/08/2026 📅

Time

9am ▼

Staggered send

Send the message out in groups, over a period of time

Send in staggered groups ☐

Schedule send: **Mon 3 Aug at 9am**

Cancel Confirm