

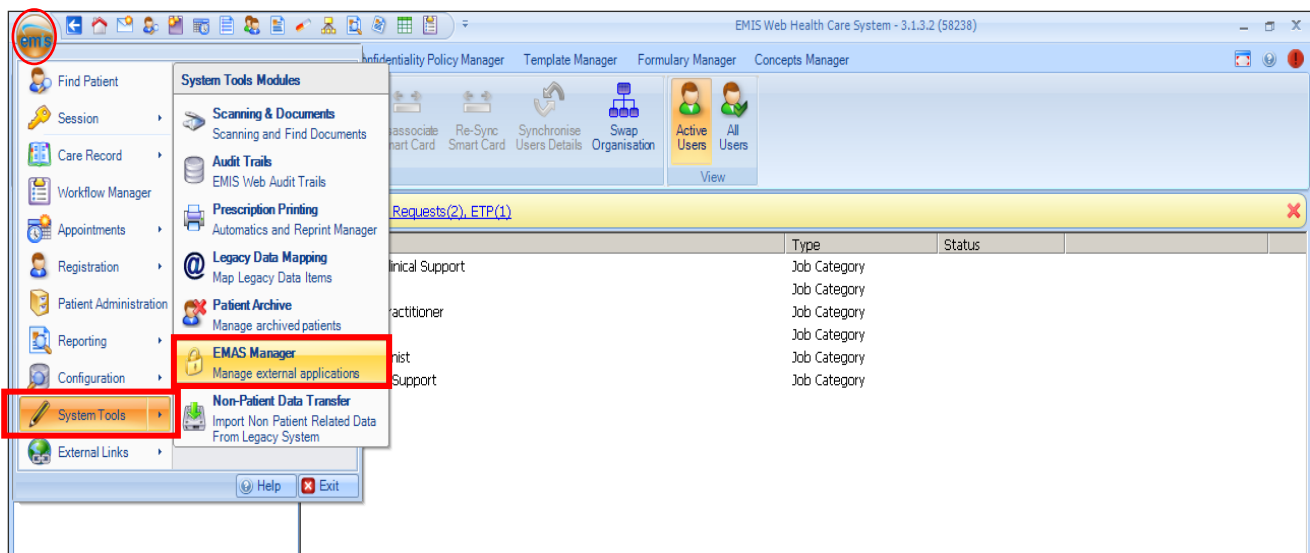
Removing ScriptSwitch® Prescribing Software – EMIS WEB

The ScriptSwitch Prescribing software needs to be deactivated and then the software should be removed from the PCs. This is to ensure that there is no future clinical risk of out of date “pop-ups” appearing on a clinician’s machine.

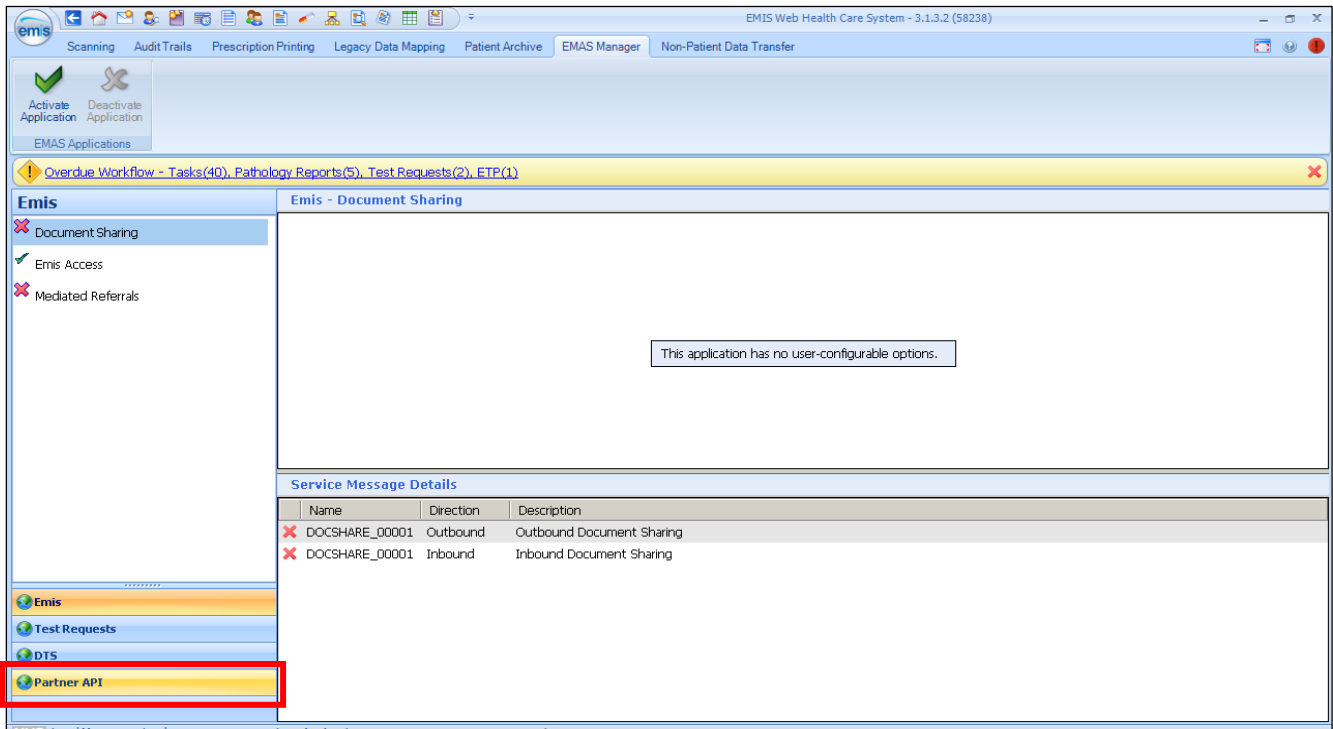
The following instructions explain how to deactivate the product within the clinical system

Deactivating ScriptSwitch within EMIS WEB

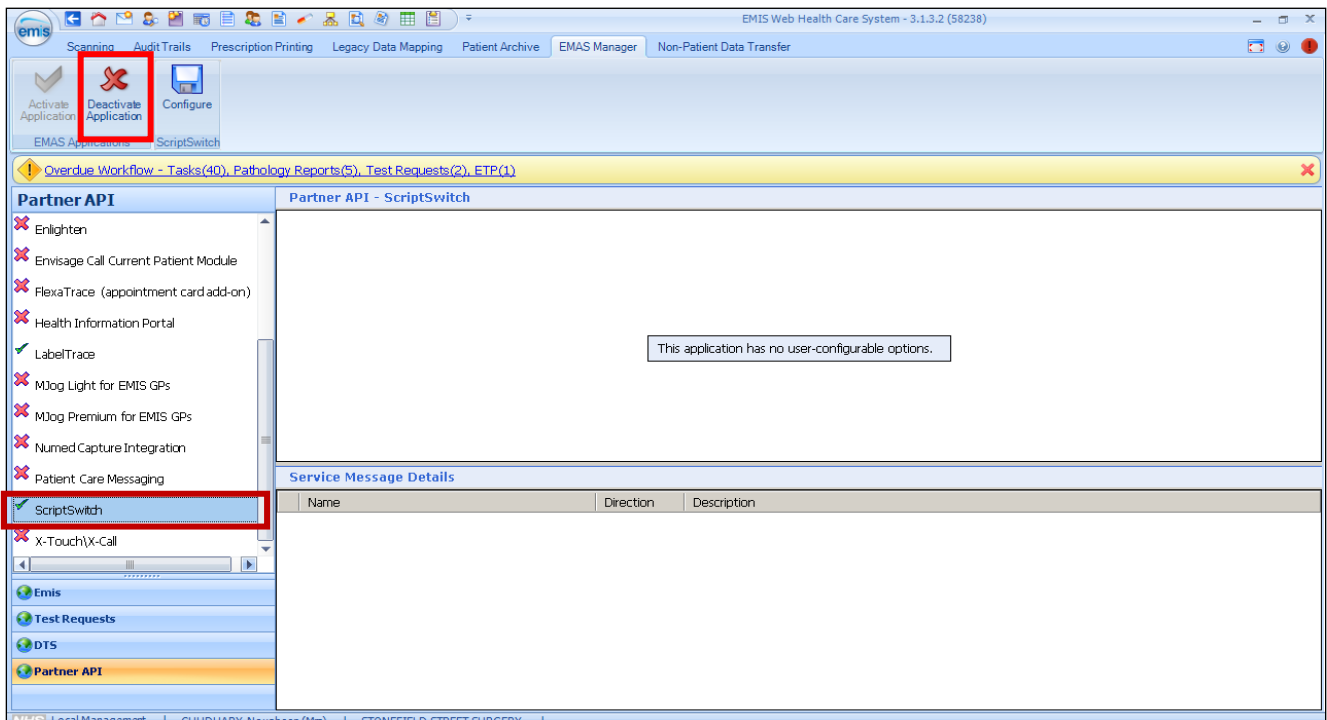
1. Log into EMIS WEB
2. From the main EMIS WEB screen click **EMIS** in the top left
3. Select System Tools
4. Select EMAS Manager



5. The next screen that presents will allow the **Partner API** option to be selected:



6. From the Partner API screen, select **ScriptSwitch** from the list and then from the top of the screen click **Deactivate Application**

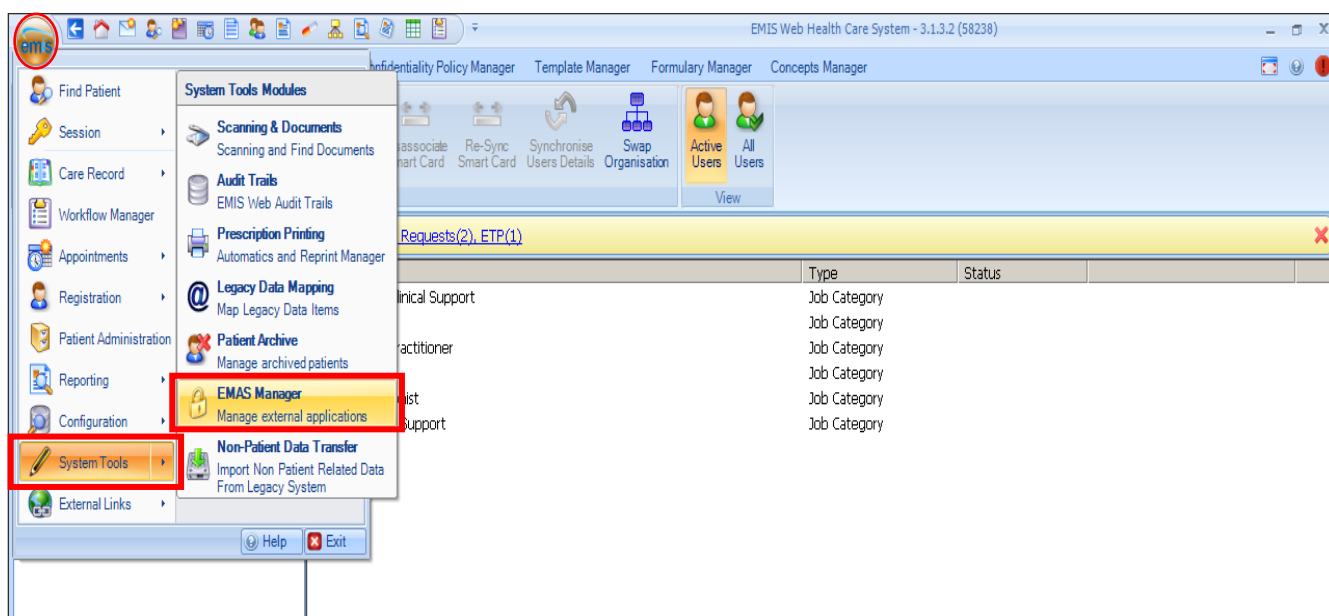


7. To ensure that the deactivation is applied, all users should log out and then back into EMIS WEB.

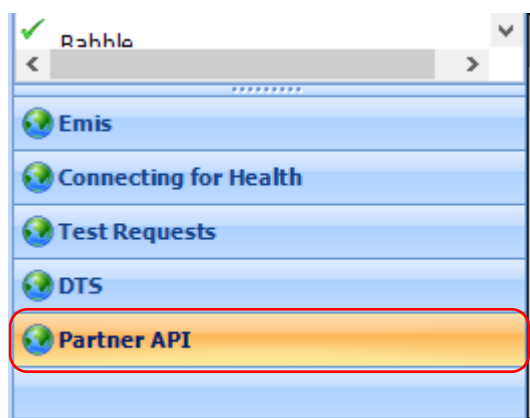
Deactivating ScriptSwitch PRI in EMIS WEB

The following instructions for Deactivating ScriptSwitch PRI only need to be completed if your practice has the module active. If your practice does not have this module active, then please ignore the next section and proceed to **Removing ScriptSwitch software from the PC**.

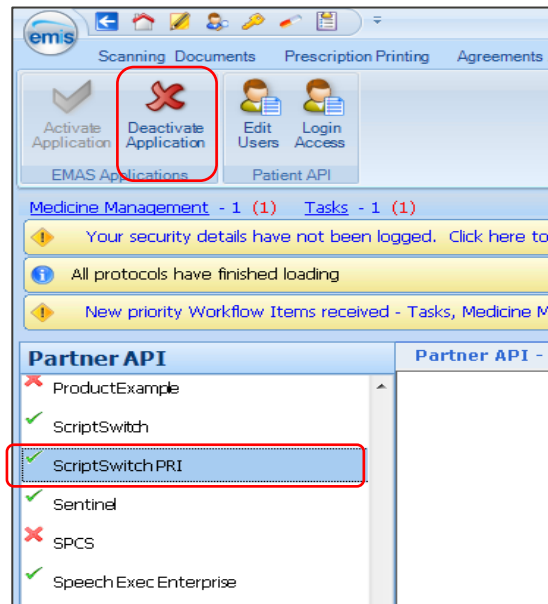
1. Log into **EMIS WEB**
2. From the main EMIS WEB screen click **EMIS** in the top left
3. Select **System Tools**
4. Select **EMAS Manager**



5. From the next screen select **Partner API**



6. Select **ScriptSwitch PRI** from the available list.

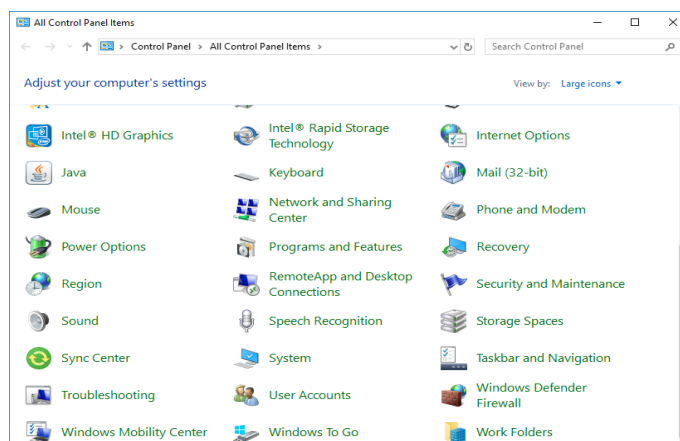


7. Select deactivate application to switch of ScriptSwitch PRI integration.

Removing ScriptSwitch software from the PC

The following process will require you to have admin rights on the PC, if these are not available locally, please contact your local IT support team for assistance.

- For Windows 10 please access Control Panel from Start> Settings> Apps>
 - For Windows 7 machines access Control Panel from Start> Control panel> Programs and Features or Programs
1. Log on to the machine using local admin rights – you may need your IT team to support this activity.
 2. Click start and then locate control panel.



3. Navigate to Programs and Features and then Uninstall a Program
4. Open add and remove programs and wait for the list to populate.
5. From the list select and remove Optum ScriptSwitch
6. Once this has been removed close all open windows and restart the machine to activate the changes.

NB: If you see further entries related to ScriptSwitch, Optum or RADAR please contact Optum Customer Services for assistance.

7. Repeat this on all machines running the ScriptSwitch software.

Support

If you require support, please contact our Customer Services team on 02476 214700 or support@scriptswitch.com