

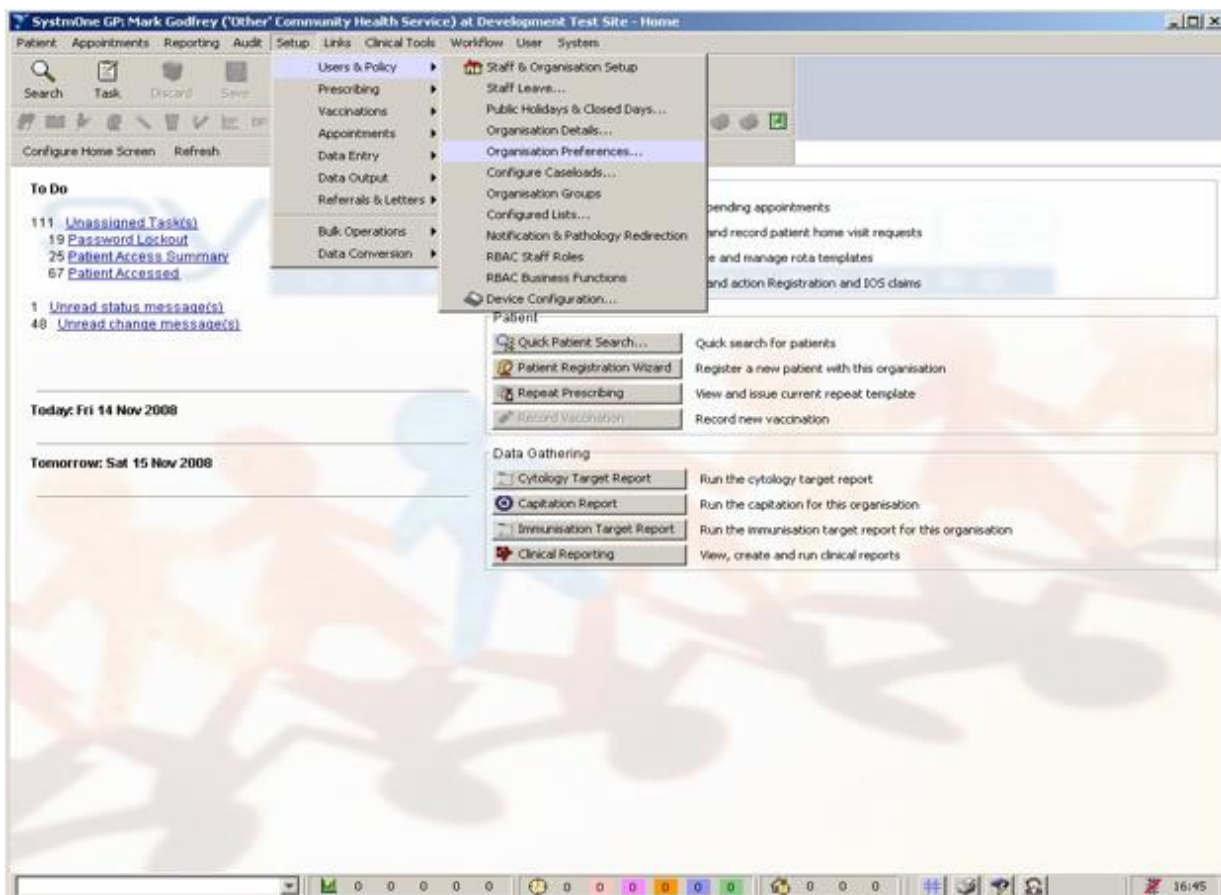
Removing ScriptSwitch® Prescribing Software – TPP SystmOne

The ScriptSwitch Prescribing software needs to be deactivated and then the software should be removed from the PCs. This is to ensure that there is no future clinical risk of out of date “pop-ups” appearing on a clinician’s machine.

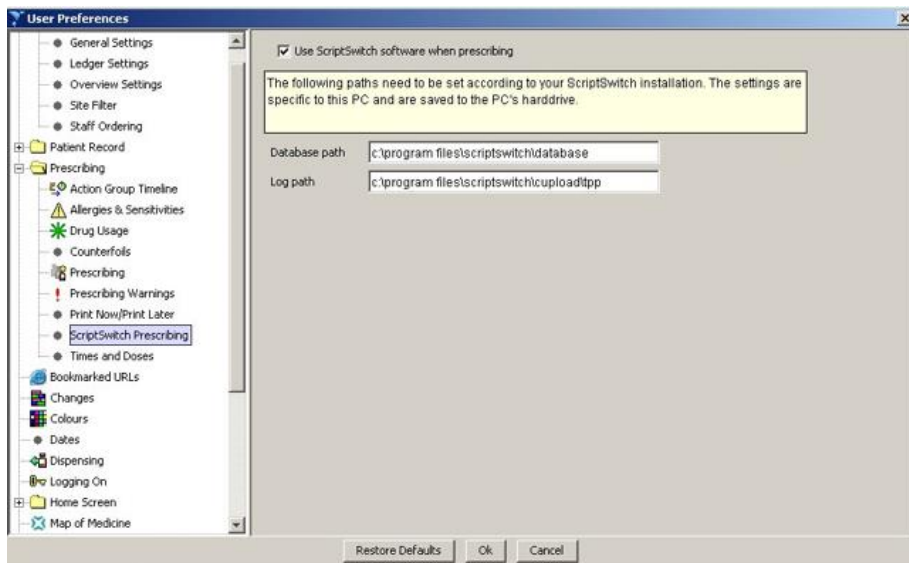
The following instructions explain how to deactivate the product within the clinical system

Deactivating ScriptSwitch within TPP SystmOne

1. Log into SystmOne
2. From the main screen select **Setup > Users and Policy > Organisation Preferences**



- On the left-hand side select **Prescribing** and then **ScriptSwitch** from the list which will display the following screen.

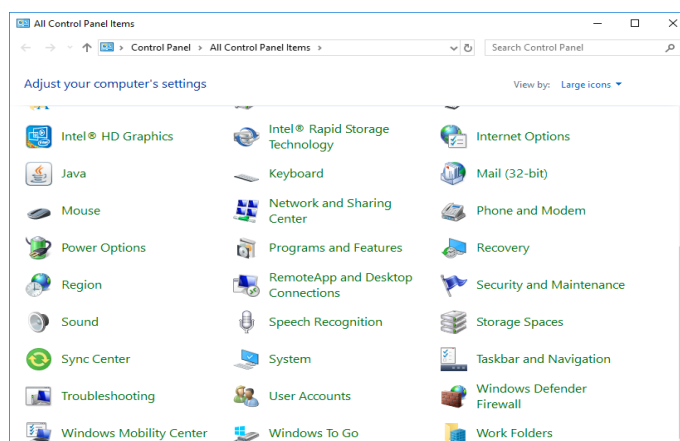


- Remove the tick from the check box called **Enable ScriptSwitch when prescribing**. This will deactivate ScriptSwitch within the practice.

Removing ScriptSwitch software from the PC

The following process will require you to have admin rights on the PC, if these are not available locally, please contact your local IT support team for assistance.

- For Windows 10 please access Control Panel from Start> Settings> Apps>
 - For Windows 7 machines access Control Panel from Start> Control panel> Programs and Features or Programs
- Log on to the machine using local admin rights – you may need your IT team to support this activity.
 - Click start and then locate control panel.



3. Navigate to Programs and Features and then Uninstall a Program
4. Open add and remove programs and wait for the list to populate.
5. From the list select and remove Optum ScriptSwitch
6. Once this has been removed close all open windows and restart the machine to activate the changes.

NB: If you see further entries related to ScriptSwitch, Optum or RADAR please contact Optum Customer Services for assistance.

7. Repeat this on all machines running the ScriptSwitch software.

Support

If you require support, please contact our Customer Services team on 02476 214700 or support@scriptswitch.com